

JOHN CHIANG

California State Controller

Division of Accounting and Reporting February 28, 2014

To: County Auditor-Controller City Finance Director

The forms for Local Health and Welfare Trust Fund's 2012-13 annual year-to-date reports are enclosed. These reports are to be completed and returned to our office by March 31, 2014.

Welfare and Institutions Code section 17609.05 requires reports to be filed with the Controller for verification of trust fund deposits and expenditures. Failure to file these reports by the date stated above could result in the withholding of your future allocations.

County matching general purpose revenues are required to be deposited monthly pursuant to Welfare and Institutions Code sections 17608.05, 17608.10, and 17608.15. In compliance with these statutes, if deposits are determined to be insufficient, the county will be notified. If required, future allocations will be withheld until proof of the appropriate deposit is received.

For your assistance, instructions are provided for each of the reports. Please include all deposits and disbursements made from the health and welfare trust fund accounts for the 2012-13 fiscal year. Please send the completed reports to:

State Controller's Office Division of Accounting and Reporting Local Apportionments Section Attn: John Bodolay P. O. Box 942850 Sacramento, CA 94250

Thank you for your cooperation. Forms are now located on our website at http://www.sco.ca.gov/ard_payments_realign.html If you have any questions concerning these forms or instructions, please call John Bodolay of the Local Apportionments Section at (916) 323-2154.

Sincerely,

KELLY MARTELL, Manager Local Apportionments Section

MENTAL HEALTH TRUST FUND INSTRUCTIONS

Instructions for the 2012-13 Fiscal Year.

- Reports must be returned by March 31, 2014, to the State Controller's Office, Division of Accounting and Reporting, Local Apportionments Section, P.O. Box 942850, Sacramento, CA 94250.
- Reports are to be signed by the Director of Mental Health and the County/City Auditor-Controller.
- Report 2012-13 fiscal year deposits made July 2012 through June 2013 for Vehicle License Fees, and September 2012 through August 2013 for Sales Tax.
- Refer to the remittance advice received with your payments and reconcile with the payment amounts available on the State Controller's Office Website, WWW.SCO.CA.GOV. Call John Bodolay @ 916-323-2154 for help.
- Do not enter amounts in gray areas.

Deposits

1. Sales Lax	
 a. Allocation 	In the columns titled "1st - 4th Quarters", and "July and August 2013" enter the
W & I Code Sec. 17601	total amounts deposited September 27, 2012 through June 27, 2013, and July

and August 2013, respectively.

In the column titled "1st - 4th Quarters," enter the State Hospital Service contract b. Less: State Hospital Offset offset amounts from September 27, 2012, through June 27, 2013. In the column W & I Code Sec. 17601 titled "July and August 2013," enter the total of State Hospital Service contract

offset amounts for July and August 2013.

Note: Counties making direct payments should enter -0- and refer to line 6. In the column titled "1st - 4th Quarters," enter the total of Managed Care Program c. Less: Managed Care Offset offset amounts from September 27, 2012, through June 27, 2013. In the column

titled "July and August 2013," enter the total of Managed Care Program offset

amounts for July 2013 and August 2013.

In the column titled "1st – 4th Quarters", enter the total of State Hospital d. Less: State Hospital Adjustment

Adjustments from September 27, 2012, through June 27, 2013. In the column titled "July and August 2013," enter the total of State Hospital Adjustments for July and August 2013. Include State Hospital adjustments, revisions, Schedule B

adjustment amounts, and Excess Use offsets.

e. Total Sales Tax Revenue Enter the total of lines 1a less 1b, 1c, and 1d.

2. County/City Matching Funds

In the columns titled "1st - 4th Quarters" enter the Matching funds deposited from a. Mental Health Match July 2012 through June 2013, respectively. These amounts are based on the W & I Code Sec. 17608.05

schedule developed by the State Department of Mental Health. b. Vehicle License Fees There is no vehicle license fee match to report.

W & I Code Sec. 17608.10(b)

c. Vehicle License Collection Fees

W & I Code Sec. 17608.10(b)

In the column titled "1st - 4th Quarters," enter the total of amounts deposited in September, October, December 2012, and January 2013.

d. Total Matching Funds Enter the total of lines 2a, 2b, and 2c.

3. Other (identify) Enter and identify all miscellaneous deposits.

4. Total Funds Deposited Enter the total of lines 1e, 2d, and 3.

Disbursements

5. Transfers to Operating Funds Enter the total amounts transferred to other funds for spending purposes.

6. Other (identify) Enter and identify any other disbursements made during the first quarter.

7. Total Funds Disbursed Enter the total of lines 5 and 6.

Transfers

8. Transfers In (Out) to Other

Trust Funds

W & I Code Sec. 17600.20

Enter the transfers In (Out) between trust fund accounts.

Office of the State Controller of California Division of Accounting and Reporting

Annual Report of Local Health and Welfare Trust Funds for the 2012-2013 Fiscal Year

Mental Health Trust Fund

For the County/City of

	1st - 4th		2012-13]
DEPOSITS	Quarters	July and August 2013	Annual Total	
1. Sales Tax				
a. Allocation				
b. Less: State Hospital Offset				
c. Less: Managed Care Offset				
d. Less: State Hospital Adjustments				
e. Total Sales Tax Revenue				
2. County/City Matching Funds				
a. Mental Health Match				
b. Vehicle License Fees				
c. Vehicle License Collection Fees				
d. Total Matching Funds				
3. Other (identify)				
Total Funds Deposited				
DISBURSEMENTS				
5. Transfers to Operating Funds				
6. Other (identify)				
'. Total Funds Disbursed				
TRANSFERS				
B. Transfers in (out) to				
Other Trust Funds				l
Questions concerning the preparation of this	report should be direc	ted to		
Telephone No. ()				
Certification:				
As Mental Health Director for the County/City of		, I certify tha	, I certify that the amounts stated on this report are true	
accurate, and complete.		•		
	()			
Mental Health Director	Tele	phone No.	Date	
As Auditor-Controller for the County/City of		, I concur w	, I concur with the Mental Health Director that the amo	
stated on this report are true, accurate, and c				
Auditor-Controller	() Talar	phone No.	 Date	
, taditor Coritionor	1 0101		Date	

HEALTH TRUST FUND INSTRUCTIONS

Instructions for the 2012-13 Fiscal Year.

- ♦ Reports must be returned by March 31, 2014, to the State Controller's Office, Division of Accounting and Reporting, Local Apportionments Section, P.O. Box 942850, Sacramento, CA 94250.
- Reports are to be signed by the Director of Health and the County/City Auditor-Controller.
- Report 2012-13 fiscal year deposits made July 2012 through June 2013 for Vehicle License Fees. and September 2012 through August 2013 for Sales Tax, and November 2013 for Sales Tax and Vehicle License Fees Growth.
- Refer to the remittance advice received with your payments and reconcile with the payment amounts available on the State Controller's Office Website, WWW.SCO.CA.GOV. Call John Bodolay @ 916-323-2154 for help.
- Do not enter amounts in gray areas.

Deposits

1.	Sales Tax	
	a. Allocation	In the columns titled "1st - 4th Quarters", and "July and August 2013" enter the
	W & I Code Sec. 17603	total amounts deposited September 27, 2012 through June 27, 2013, and July and August 2013, respectively.
	b. Less: CMSP Offset	In the column titled "1st - 4th Quarters", enter the total amount of the County
	W & I Code Sec. 17603.05	Medical Service Program (CMSP) offsets from September 27, 2012, through June 27, 2013.
	c. Growth	In the Column titled "2012-13 Growth" enter the amount deposited
	W & I Code Sec. 17606.10	November 22, 2013.
	d. Total Sales Tax Revenue	Enter the total of lines 1a, less 1b, and 1c.
2.	County/City Matching Funds	

2.	County/	City N	/latching	Funds
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a. Health Match W & I Code Sec. 17608.10(a)

b. Vehicle License Fee W & I Code Sec. 17608.10(b)

> i. Allocation W & I Code Sec. 17604

ii. Less: CMSP Offset W & I Code Sec. 17604.05

c. Vehicle License Fee Growth W & I Code Sec. 17606.20

d. Total Matching Funds

In the columns titled "1st - 4th Quarters", and "July and August 2013," enter the Matching funds deposited from July 2012 through June 2013. These amounts are based on the schedule shown in W & I Code Sec. 17608.10.

In the column titled "1st - 4th Quarters", enter the total of amounts deposited August 27, 2012, through June 27, 2013.

In column titled "1st - 4th Quarters", enter the total amount of the CMSP offsets from September 27, 2012, through June 27, 2013.

In the Column titled "2012-13 Growth" enter the amount deposited November 22, 2013.

Enter the total of line 2a, 2b(i), less 2b(ii), and 2(c).

3. Other (identify) Enter and identify all miscellaneous deposits.

4. Total Funds Deposited Enter the total of lines 1d, 2d, and 3.

Disbursements

Transfers to Operating Funds Enter the total amounts transferred to other funds for spending purposes.

CMSP Payments Enter the amounts from counties/cities making direct CMSP payments to the Department of Health Services.

Other (identify) Enter and identify any other disbursements made during the first quarter. 7.

Total Funds Disbursed Enter the total of lines 5, 6, and 7.

Transfers

Transfers In (Out) to Other Trust Funds. W & I Code Sec. 17600.20

Enter the transfers In (Out) between trust fund accounts.

Office of the State Controller of California Division of Accounting and Reporting

Annual Report of Local Health and Welfare Trust Funds for the 2012-2013 Fiscal Year

Health Trust Fund

For the County/City of_____

Deposits	1st - 4th Quarters	July and August 2013	2012-13 Growth	2012-13 Annual Total
1. Sales Tax				
a. Allocation				
b. Less: CMSP Offset				
c. Growth				
d. Total Sales Tax Revenue				
County/City Matching Funds				
a. Health Match				
b. Vehicle License Fee				
i. Allocation				
ii. Less: CMSP Offset				
c. Vehicle License Fee Growth				
d. Total Matching Funds				
3. Other (identify)				
Total Funds Deposited				
DISBURSEMENTS				
5. Transfers to Operating Funds				
6. CMSP Payments				
7. Other (identify)				
8. Total Funds Disbursed				
TRANSFERS				
9. Transfers in (out) to				
Other Trust Funds				
Questions concerning the preparation of this	report should be dir	ected to		
Quoduono concoming the proparation of the	roport oriodia 20 dii			
Telephone No. ()		_		
0 45 4				
Certification: As Health Director for the County/City of		L cortify th	at the amounts stated on this	report are true
accurate, and complete.		, i certify th	iat the amounts stated on this	report are true,
assurate, and somplete.				
	()			
Health Director	16	elephone No.	Date	
As Auditor-Controller for the County/City of	, I concu	r with the Health Director that	the amounts	
stated on this report are true, accurate, and	complete.			
	()			
Auditor-Controller	\/ Te	elephone No.	Date	

SOCIAL SERVICES TRUST FUND INSTRUCTIONS

Instructions for the 2012-13 Fiscal Year.

- Reports must be returned by March 31, 2014, to the State Controller's Office, Division of Accounting and Reporting, Local Apportionments Section, P.O. Box 942850, Sacramento, CA 94250.
- Reports are to be signed by the Director of Social Services and the County Auditor-Controller.
- Report 2012-13 fiscal year deposits made August 2012 through June 2013 for Vehicle License Fees, and September 2012 through August 2013 for Sales Tax, and November and December 2013 for Sales Tax and Vehicle License Fees Growth.
- Refer to the remittance advice received with your payments and reconcile with the payment amounts available on the State Controller's Office Website, WWW.SCO.CA.GOV. Call John Bodolay @ 916-323-2154 for help.
- Do not enter amounts in gray areas.

Deposits

1. Sales Tax In the columns titled "1st - 4th Quarters", and "July and August 2013" enter the a. Allocation W & I Code Sec. 17602 total amounts deposited September 27, 2012 through June 27, 2013, and July and August 2013, respectively. b. Stabilization In the column titled "1st - 4th Qtr," enter the amount allocated November 23, 2012. W & I Code Sec. 17602(b)(1)

c. Caseload Growth In the column titled "Growth", enter the Caseload Growth payment allocated W & I Code Sec. 17605 to November 22, 2013. 17605.10

d. Sales Tax Growth In column titled "2012-13 Growth" enter total amount of Sales Tax General Growth W & I Code Sec. 17606.10 deposited November 22, 2013. e. Total Sales Tax Revenue Enter the total of lines 1a through 1c.

2. Vehicle License Fees

a. Vehicle License Fees In the columns titled "1st - 4th Quarters", and "July and August 2013" enter the total amounts deposited August 27, 2012 through June 27, 2013. Annual Base W & I Code Sec. 17604

b. Vehicle License Fee Growth In column titled "2012-13 Growth" enter total amount of Vehicle License Fees W & I Code Sec. 17606.20 General Growth deposited November 22, 2013. c. Total Vehicle License Fees Enter the total of lines 2a and 2b.

3. CalWORKs Maintenance of Effort

In the columns titled "1st - 4th Quarters", and "July and August 2013" enter the a. Allocation W & I Code Sec. total amounts deposited August 27, 2012 through June 27, 2013, and July and 17601.20(a) August 2013, respectively.

b. Sales Tax Growth In column titled "2012-13 Growth" enter total amount deposited W & I Code Sec. 17606.10 December 12, 2013. c. Vehicle License Fee Growth In column titled "2012-13 Growth" enter total amount deposited W & I Code Sec. December 12, 2013. 17606.20

d. Total Sales Tax Revenue Enter the total of lines 3a through 3c. 4. Other (identify) Enter and identify all miscellaneous deposits.

5. Total Funds Deposited Enter the total of lines 1e, 2c, 3d and 4.

Disbursements

6. Transfers to Operating Funds Enter the total amounts transferred to other funds for spending purposes.

7. Other (identify) Enter and identify any other disbursements made during the first quarter.

8. Total Funds Disbursed Enter the total of lines 6 and 7.

Transfers

9. Transfers In (Out) to Other Trust Funds

W & I Code Sec. 17600.20

Enter the Transfers In (Out) between trust fund accounts.

Office of the State Controller of California Division of Accounting and Reporting Annual Report of Local Health and Welfare Trust Funds for the 2012-2013 Fiscal Year

Social Services Trust Fund

For the County of	

DEPOSITS	1st - 4th Quarters	July and August 2013	2012-13 Growth	2012-13 Annual Total	
1. Sales Tax		omy and ragact zoro	2012 10 01011111	7111100111001	
a. Allocation					
b. Stabilization					
c. Caseload Growth					
d. Growth					
e. Total Sales Tax Revenue					
2. Vehicle License Fees					
a. Vehicle License Fees Annual Base					
b. Vehicle License Fee Growth					
c. Total Vehicle License Fees					
3. CalWORKs Maintenance of Effort					
a. Allocation					
b. Sales Tax General Growth					
c. Vehicle License Fee General Growth					
d. Total CalWORKS Maintenance of Effort					
4. Other (identify)					
5. Total Funds Deposited					
DISBURSEMENTS					
6. Transfers to Operating Funds					
e. Transiers to operating rando					
7. Other (identify)					
(decimination)					
8. Total Funds Disbursed				•	
TRANSFERS					
Transfers In (Out) to Other Trust Funds					
outer trace					
Questions concerning the preparation of this repo	ort should be directed to				
Telephone No. ()					
Certification:					
As Social Services Director for the County of, I certify that the amounts stated on this report are true,					
accurate, and complete.					
	()				
Social Services Director	Telephone No.		Date		
Social Colvision Director	i diapriorio 140.		2310		
As Auditor-Controller for the County of		, I concur with the Social Se	ervices Director that the amoun	ts stated	
on this report are true, accurate, and complete.					
	()				
Auditor-Controller	Telephone No.		Date		
	· ·				